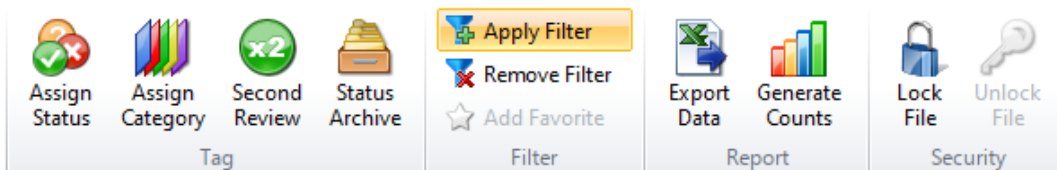


**Background:** All VPR linkage studies proceed in two phases. In Phase I, registries perform the linkage and upload aggregate match count reports to the VPR-CLS and retain the Match\*Pro results file for future use. Researchers then determine which registries they want to include in their Phase II request for release of individual-level data on the matched cases identified during the Phase I linkage. The researchers then proceed with the necessary application process to request release of the individual-level data. Once the study is approved, registries DO NOT need to rerun the linkage, they simply use the results from the Phase I linkage and have Match\*Pro produce a file to be sent directly to the researcher. Below are the instructions for creating that file.

1. The majority of VPR linkages will not entail manual review, although many registries voluntarily performed this review during Phase I to assess linkage performance. If specifically requested by the researcher, please complete the manual review process before creating the file to be sent.
2. To export information on matched cases, open the linkage results file (.mplr). Press the **“Apply Filter”** button. The **“Apply Filter”** dialog will appear.

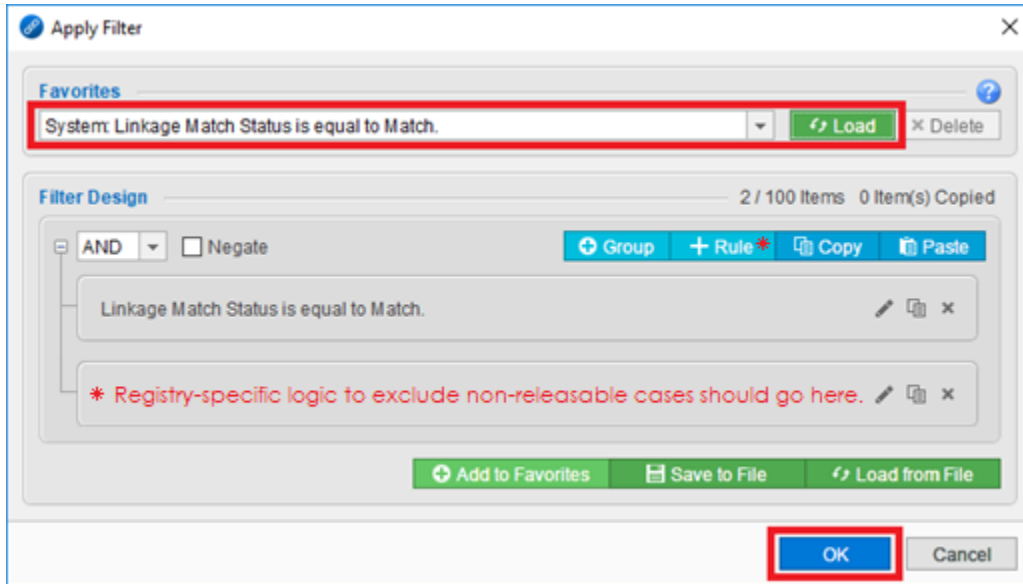


3. Select **“System: Linkage Match Status is equal to Match”** from the favorites dropdown, then press the Load button next to the dropdown.

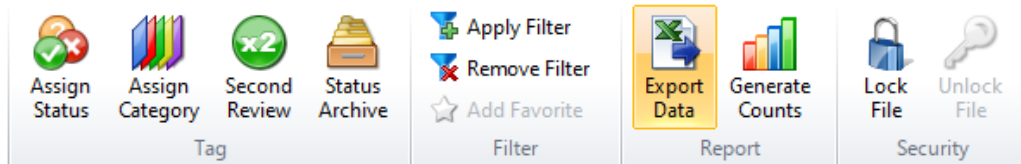
If your registry uses a field to identify non-releasable cases (for example: the restricted release flag) you should add another rule to the filter that references that field to exclude the non-releasable cases from the output file.

Press the OK button. The uncertain and non-matched pairs, as well any non-releasable cases, will be removed from the results screen, leaving only the high quality matches that can be released to the researcher.

Exporting Linked Records Out of Match\*Pro (updated December 9, 2024)



4. Press the “Export Data” button. The “Export Data” dialog will appear.



5. Provide the locations of where you would like to write the CSV file and the SAS program that will be used by the researcher to read in the contents of the CSV file.

Exporting Linked Records Out of Match\*Pro (updated December 9, 2024)

**Export Data** [Close]

Export Linked Data to CSV | Export Records from File 1 or File 2

**Specify the CSV file or SAS code location(s).** [Help]

CSV File Destination [Browse] [X]

SAS Code Destination [Browse] [X]

**Select the fields to export using the checkboxes below.** [Info]

Search... [X] [Save] [Load]

	Field Name	Data Source
<input type="checkbox"/>	Addr_DX_State	Record 2
<input type="checkbox"/>	Date_of_Birth	Record 2
<input type="checkbox"/>	Name_First	Record 2
<input type="checkbox"/>	Name_Last	Record 2
<input type="checkbox"/>	Name_Maiden	Record 2
<input type="checkbox"/>	Name_Middle	Record 2
<input type="checkbox"/>	Patient_ID_Number	Record 2
<input type="checkbox"/>	Recoded ID	Record 2
<input type="checkbox"/>	Sex	Record 2
<input type="checkbox"/>	Social_Security_Number	Record 2
<input type="checkbox"/>	Telephone	Record 2

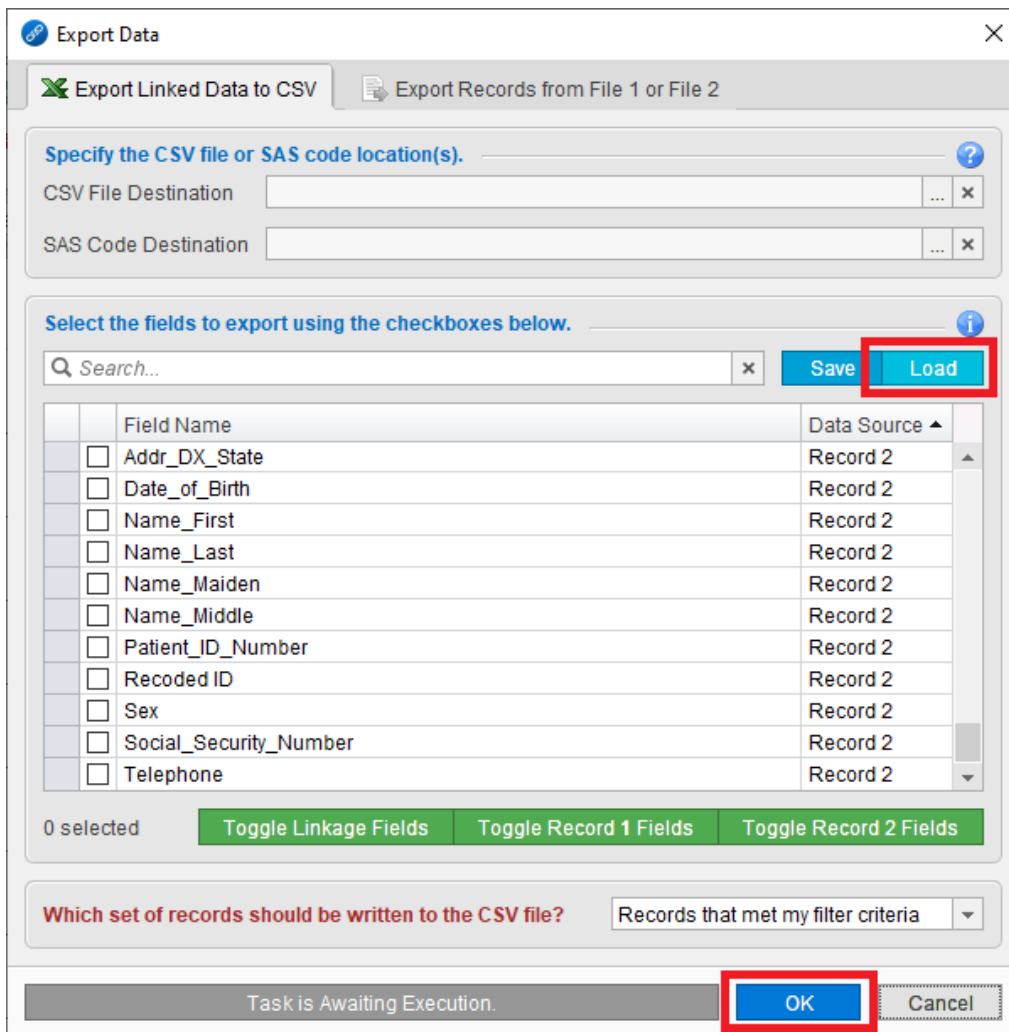
0 selected [Toggle Linkage Fields] [Toggle Record 1 Fields] [Toggle Record 2 Fields]

Which set of records should be written to the CSV file? [Records that met my filter criteria]

Task is Awaiting Execution. [OK] [Cancel]

Exporting Linked Records Out of Match\*Pro (updated December 9, 2024)

6. To select the fields to export, download the Match\*Pro Linkage Export File from the VPR Documents Tab for the study of interest and load it into Match\*Pro. This file contains the fields being requested and will automatically mark them as selected for output from Match\*Pro. When loading into Match\*Pro, use the following steps:
  - a. Press the Load button. A file selection dialog will appear.
  - b. Browse to the location of the .mple file of requested fields, select the file, then press the “Open” button on the dialog.
  - c. After you do this, several of the fields in the table will be checked. If needed, de-select any fields your registry does not wish to send to the researcher.
  - d. Press the “OK” button to generate the CSV and SAS files.



7. Send both the CSV and SAS program to the requestor through a secure mechanism (study contact and file transmission information is listed in the Combined Phase I & TIRA Request form Section IV #18-19) and provide a summary on any non-releasable cases. That’s it!